

Safety Committee Meeting – November 17, 2023 – Zoom @ 9:00 AM

Attendees (17): Brian Blenis, Janelle Haseley, Thomas Petty, Stephanie Flores, Erin Murray, Brett Fulton, Brynn Dorsey, Brenda Beaber, Mike Becker, Joe Spirko, Jim Bolton, Eric Covell, Traci Gensits, Andrew Lentine, Merritt Jacob, Gary Lieberman, Brian Fidadi

October minutes were approved by Brett Fulton & Erin Murray

Accident & Injury Updates: One injury to report. Someone lost their balance walking down the stairs. Hurt knee and toe. Misjudged how many stairs were left. Individual did not miss anytime from work. Finished shift and reported the incident. Happened at end of shift

Plant Operations Updates: Event in Gabriel House. Did a walk through to make sure everything was safe for event and did a walk though after event to make sure everything was ok.

Roberto and crew did walk through. Seegers is under control and looks good. And Robertson storage garage. Will continue doing walkthroughs of other buildings.

Will start to look at tree limbs over the winter break for dead limbs.

Erin mentioned having links for snow shoveling safety webinar and snow blower safety webinars. Brett said that this would be great since some new staff members have been hired recently that have not been through a winter season yet with Muhlenberg.

Outside lighting on campus will be looking for burnouts and other issues. Jason on 2nd shift will be doing this as well

Keep an eye out for uneven surfaces and overgrown things as well as accumulating leaves.

Around the horn: Readjust meeting times with holidays coming up.

Erin: Still having good luck with the move from Concentra to St. Luke's. Just one-person still with Concentra

Accident reporting in Workday hopefully will be up and running for the 1st of the year. Also work on the safety manual in the new year.

12/26 – Campus wide electrical shutdown. More information to come. Weather permitting 6AM to 3PM. Prosser and Ettinger will have backup power for Campus Safety and OIT

12/6 – Jim Bolton and Brian Blenis will do a walkthrough with travel insurance rep. Make sure everything is cleaned up and tidy. Travel rep will pick the locations and buildings to do the walkthroughs. Elevators and mechanical rooms are the main focus.

December's meeting will have donuts!!